TO: Biomass Research and Development Board Members  
SUBJECT: Meeting Minutes  
TIME: 9:00 am - 11:00 am, Tuesday, January 10, 2012  
LOCATION: Whitten Building – Room 104A, USDA

Welcome/Initial Business  
The Board approved the September 2011 meeting minutes with no objections or corrections.

Briefings and Presentations to the Board  

- **J. Richard Hess**, Idaho National Laboratory, presented a 30 minute brief on the Feedstock Densification Workshop Report.

- **Technical Advisory Committee Co-Chair Steve Briggs and Technical Advisory Committee Co-Chair Ronnie Musgrove**, provided an overview of the 2011 Technical Advisory Committee recommendations.

- **Joseph Graber, Program Manager, Biological Systems Science Division, Office of Science, DOE**, provided an update to the Board’s 2008 National Biofuels Action Plan.

- Representatives provided summary of updates from DOE, USDA, DOT, EPA, NSF, DOD, DOI, and OSTP.

January 10 Meeting Attendees  

Biomass Research and Development Board Attending Members  
- Dallas Tonsager, Under Secretary for Rural Development, USDA co-chair  
- Catherine Woteki, Under Secretary for Research, Education and Economics, Department of Agriculture  

Board Operations Committee Members  
- John Ferrell, Biomass Program, DOE  
- Donna Perla, Senior Bioenergy Advisor, USDA  
- Joseph Graber, Program Manager, DOE  
- Alan Hecht, Office of Research and Development, EPA – attended for Member Paul Anastas  
- Shawn Johnson, RITA/DOT  
- Bob Czincila, Senior Advisor, RITA/DOT  
- Steve Fetter, Office of Science Technology and Policy, attended for member Shere Abbott  

Additional Attendees  

DOE  
- Avi Gopstein, Senior Advisor to the Undersecretary of Science  
- Elliot Levine, DFO, Biomass Program  
- Joe Graber
- Alicia Lindauer-Thompson, Biomass Program
- Stephanie Shuff, Biomass Program

**EPA**
- Andy Dupont, EPA/Office of Research and Development
- Mark Segal, Office of Pollution Prevention and Toxics

**USDA**
- Richard Hegg, USDA National Institute of Food and Agriculture
- Kay Simmons
- Todd Campbell
- Harry Baumes

**OSTP**
- Adam Cohn Senior Policy Analyst, Science Division