

TO: Biomass Research and Development Board Members  
SUBJECT: Meeting Minutes  
TIME: 9:15 am - 10:00 am, Tuesday, May 16, 2012  
LOCATION: DOE Forrestal Bldg, Room GH-027

### **Welcome/Initial Business**

### **NBAP Presentations to the Board**

- **Todd Campbell, USDA**, presented a summary of the April 17<sup>th</sup> NBAP comments from the Board from the April 17<sup>th</sup> Board meeting.
  
- **Alicia Lindauer, DOE**, presented a summary of responses to the Board comments and changes made to the Update Draft NBAP.

### **Approval of the NBAP**

- The Board voted to approve the NBP by COB Friday, May 18 if there were no changes submitted by that date.

### **May 16 Meeting Attendees**

#### **Biomass Research and Development Board Attending Members**

- Dallas Tonsager, Under Secretary for Rural Development, USDA, co-chair
- David Danielson, Assistant Secretary for Energy Efficiency and Renewable Energy, DOE, co-chair
- Donna Perla, Senior Advisor, EPA
- Daniel Cassidy, Senior Advisor, USDA
- Bob Czincila, Senior Advisor, DOT/RITA

#### **Board Operations Committee Members**

- John Ferrell, Feedstock Platform Lead, Biomass Program, DOE
- Shawn Johnson, Grants Manager, DOT/RITA
- Mark Segal, Senior Microbiologist, EPA
- George Antos, Program Director/Catalysis & Biocatalysis, NSF

### **Additional Attendees**

#### **DOE**

- Alicia Lindauer, Board and Operations Committee Liaison, Biomass Program
- Laurel Miner, Science Advisor
- Joyce Yang, Technology Manger, Biomass Program
- Natalie Kempkey, Biomass Program

#### **USDA**

- Sarah Bittleman, Senior Advisor