

TO: Biomass Research and Development Board Members
SUBJECT: Meeting Minutes
TIME: 9:00 am - 11:00 am, Tuesday, January 10, 2012
LOCATION: Whitten Building – Room 104A, USDA

Welcome/Initial Business

The Board approved the September 2011 meeting minutes with no objections or corrections.

Briefings and Presentations to the Board

- **J. Richard Hess**, Idaho National Laboratory, presented a 30 minute brief on the Feedstock Densification Workshop Report.
- **Technical Advisory Committee Co-Chair Steve Briggs and Technical Advisory Committee Co-Chair Ronnie Musgrove**, provided an overview of the 2011 Technical Advisory Committee recommendations.
- **Joseph Graber, Program Manager, Biological Systems Science Division, Office of Science, DOE**, provided an update to the Board's 2008 National Biofuels Action Plan.
- Representatives provided summary of updates from DOE, USDA, DOT, EPA, NSF, DOD, DOI, and OSTP.

January 10 Meeting Attendees

Biomass Research and Development Board Attending Members

- Dallas Tonsager, Under Secretary for Rural Development, USDA co-chair
- Catherine Woteki, Under Secretary for Research, Education and Economics, Department of Agriculture

Board Operations Committee Members

- John Ferrell, Biomass Program, DOE
- Donna Perla, Senior Bioenergy Advisor, USDA
- Joseph Graber, Program Manager, DOE
- Alan Hecht, Office of Research and Development, EPA – attended for Member Paul Anastas
- Shawn Johnson, RITA/DOT
- Bob Czincila, Senior Advisor, RITA/DOT
- Steve Fetter, Office of Science Technology and Policy, attended for member Shere Abbott

Additional Attendees

DOE

- Avi Gopstein, Senior Advisor to the Undersecretary of Science
- Elliot Levine, DFO, Biomass Program
- Joe Graber

- Alicia Lindauer-Thompson, Biomass Program
- Stephanie Shuff, Biomass Program

EPA

- Andy Dupont, EPA/Office of Research and Development
- Mark Segal, Office of Pollution Prevention and Toxics

USDA

- Richard Hegg, USDA National Institute of Food and Agriculture
- Kay Simmons
- Todd Campbell
- Harry Baumes

OSTP

- Adam Cohn Senior Policy Analyst, Science Division