

TO: Biomass Research and Development Board Members
SUBJECT: Meeting Minutes
TIME: 10:00 am - 12:00 am, Wednesday, December 12, 2012
LOCATION: USDA Whitten Building, Room 221-A

Welcome/Initial Business

“Beyond Liquid Transportation Fuels” Presentation to the Board

- **Todd Campbell, USDA**, presented an overview of USDA RD&D efforts in areas outside of liquid transportation fuels, including work in bio-solids and biogas.
- **Ron Buckhalt, USDA**, presented on the efforts of the USDA BioPreferred Program, including voluntary labeling and the USDA certified biobased products.

Interagency Working Groups (IWG) Presentations to the Board

- **Zia Haq, DOE and Harry Baumes, USDA**, presented the objectives and mission for the new Analysis IWG. The IWG and FY13 work plan were approved by the Board.
- **Discussion and Vote on Biofuel Laws and Regulation Working Group.** Co-chair Tonsager and Alan Hecht, EPA, led a discussion on the subject of the new Working Group, which was tabled at this time, and the creation of the Biofuel Laws and Regulation Working Group was not approved.
- **John Ferrell, DOE**, presented on the Woody Biomass Utilization Group (Woody BUG). The Board approved the posting of the relevant Woody BUG reports to the Biomass R&D Board site.
- **Vote for Approval of FY13 Work Plans.** The Board voted to approve all the FY2013 IWG Work Plans with the new inclusion of bioproducts.

Technical Advisory Committee (TAC) Recommendations

- **Ronnie Musgrove, Former Governor of Mississippi, TAC Co-chair, and Kevin Kephart, South Dakota State University, TAC Representative**, gave a presentation of 2012 TAC Recommendations and discussed the work of the TAC throughout the year.

Agency Updates

- **Co-chair Tonsager, USDA**, led a discussion from current Board and Operations Committee Members.

December 12 Meeting Attendees

Biomass Research and Development Board Attending Members

- Dallas Tonsager, Under Secretary for Rural Development, USDA, Co-chair
- Sharlene Weatherwax, Associate Director BER, DOE

Representatives Attending for Members

- Steve Chalk, Deputy Assistant Secretary for Energy Efficiency and Renewable Energy, DOE
- Kevin Womack, Associate Administrator, Research and Innovative Technology Administration, DOT
- Alan Hecht, Director of Sustainability, EPA
- Johannes Loschnigg, Senior Policy Analyst, OSTP

Board Operations Committee Members

- Daniel Cassidy, Senior Advisor, REE-USDA
- John Ferrell, Feedstock Platform Lead, Biomass Program, DOE
- Todd Campbell, Alternative Energy Advisor, RD-USDA
- Robert Boyd, Associate Director, DOD
- George Antos, Program Director, NSF

Additional Attendees

DOE

- Alicia Lindauer, Board and Operations Committee Liaison, Biomass Program
- Zia Haq, Chief Analyst, Biomass Program
- Daniel Fishman, Technology Development Manager, Biomass Program
- Leslie Pezzullo, Technology Manager, Biomass Program
- Ashley Rose, support to Biomass Program
- Roy Tiley, support to Biomass Program

USDA

- Sarah Bittleman, Senior Advisor to Secretary Vilsack, Office of the Secretary
- Norman Widman, National Agronomist, Natural Resources Conservation Service
- Richard Hegg, National Program Leader, National Institute of Food and Agriculture
- Jeanette Waters, Program Analyst, Rural Development
- Daniel Cassidy, Senior Advisor, Office of the Chief Scientist

EPA

- Mark Segal, Senior Microbiologist, Office of Chemical Safety and Pollution Prevention
- Christopher Clark, Research Scientist, Office of Research and Development
- Bicky Corman, Deputy Associate Administrator, Office of Policy

DOT

- Shawn Johnson, Grants Manager, Research and Innovative Technology Administration

- Stephen Costa, Project Manager, Research and Innovative Technology Administration, Volpe Center

OMB

- Nora Stein, Program Examiner, Natural Resources Division

Technical Advisory Committee Members

- Ronnie Musgrove, Former Governor of Mississippi, TAC Co-chair
- Kevin Kephart, South Dakota State University , TAC Representative